



Speak Up Survey Instructions for Students

Speak Up 2011 is open for input Oct 10th – Dec 23rd

Step 1: Go to the Speak Up Welcome page at <http://www.speakup4schools.org/speakup2011/>

Step 2: Click on the Green button for “students to take the survey”

Step 3: Look up your school

- 1.) Click on the state drop down button and select the state that you live in
- 2.) Go down to the next line and type in your school name (you can type in the first few letters of your school)
- 3.) Click on the “Find School” button

Step 4: On the schools found page a list of schools matching the letters you typed in will show up.
Click on the school that matches your school’s name

- 1.) If you do not see your school, please try again by clicking on the search again button at the bottom of the screen. Try step 3 again but try using less letters from your school’s name (For example: just type in the first three letters of your school’s name).
- 2.) If you still do not see your school’s name, please contact: please contact your Speak Up main contact. *If you would like us to connect you with your Speak Up contact, send us an email at speakup@tomorrow.org and we will make a virtual introduction via email.

Step 5: Select survey and log in

- 1.) Select the survey according to what grade you are in.
- 2.) Type in your school’s secret word in the box provided below. If you are unsure of your school’s secret word ask a teacher.
- 3.) Click on the “log-in button”

Step 6: You will now begin the survey. Please read the introduction page. Then click on the red arrow (next) to begin the survey.

- 1.) Please use the **RED** arrow tabs labeled next and back to go to the next page (not the browser buttons).
- 2.) Please read questions thoroughly. For questions with circles you will choose one answer and for questions with squares you choose all that apply.
- 3.) If you are unsure of a question just skip to the next question.

Thank you for your participation in Speak Up 2011!